



# Ambassador Orientation Initial CDCES<sup>®</sup> Certification Toolkit Review and Other Topics

(last updated Sept 2024)



# “Toolkit” Review



- Sign in to your CDCES account on CBDCE portal
- Where to find the files/links  
<https://www.cbdce.org/ambassador-toolkit>



# “Toolkit” Review

- What can be found:
  - Presentation Checklist(s)
  - Link to Presentation Materials Request Form
  - Link to Post-Presentation Speaker Form
  - Link to Presentation Attendance Form
  - Current Ambassador Presentation

**CBDCE**  
Certification Board for  
Diabetes Care and Education

### CBDCE Presentation Material

Please fill out this form to inform the CBDCE staff on material for your CDCES presentation. Phone: 847.228.9795 Email: marketing@cbdce.org

First Name \*

**CBDCE**  
Certification Board for  
Diabetes Care and Education

### Ambassador Post-Presentation Report

Please fill out this form to let CBDCE know you provided a CDCES presentation.

First Name \*

Last Name \*

What was the name of the School/Meeting/Event where you presented? \*

**CBDCE**  
Certification Board for  
Diabetes Care and Education

### Ambassador Attendance & Survey Form

Please fill out this form to let us know you attended the CDCES presentation!

Who was your presenter? \*

Meeting Name \*

When was the CDCES presentation that you attended? \*


07-24-2024

Date



# Website Review

- Become Certified
- Verification
- Locate a CDCES



Looking for a partner to manage your diabetes?  
Team up with a CDCES today!

Locate a CDCES

Looking for a health professional that specializes in diabetes care and education and who will partner with you to successfully manage your diabetes?

The advertisement features a close-up of a computer keyboard. A prominent green key with a magnifying glass icon and the text 'Locate a CDCES' is highlighted. To the left, there is a circular seal with the text 'CERTIFIED' and 'CDCES'.



**CBDCE**  
Certification Board for  
Diabetes Care and Education  
Commitment • Confidence • Excellence

Sign Out    Verify a CDCES    Locate a CDCES    CDCES Resources    Search

CBDCE Home    Portal

Become Certified    Currently Certified    Learn More

The navigation bar includes the CBDCE logo on the left and a series of five buttons: 'Sign Out' (person icon), 'Verify a CDCES' (checkmark icon), 'Locate a CDCES' (location pin icon), 'CDCES Resources' (folder icon), and 'Search' (magnifying glass icon). Below these buttons are two tabs: 'CBDCE Home' and 'Portal'. At the bottom of the bar are three links: 'Become Certified', 'Currently Certified', and 'Learn More'.



# Become Certified

The screenshot shows the top navigation bar of the CBDCE website. On the left is the CBDCE logo with the tagline "Certification Board for Diabetes Care and Education" and "Commitment • Confidence • Excellence". To the right of the logo are five buttons: "Sign In", "Verify a CDCES", "Locate a CDCES", "CDCES Resources", and "Search". Further right are social media icons for Facebook, LinkedIn, Instagram, and YouTube. Below the navigation bar is a horizontal menu with "Become Certified" (highlighted), "Currently Certified", "Learn More", "About", "Contact", and "Shop". The main content area features a large image of a woman working on a laptop. A dark blue banner with the text "Become Certified" is overlaid on the left side of the image. Below the banner, there is a text block: "If you have the background and experience, earning the CDCES credential may be the right choice for you." followed by a green "Learn More" button with a checkmark icon.

This screenshot shows the top right portion of the website. It features the CBDCE logo and tagline. To the right of the logo are three buttons: "Sign In", "Verify a CDCES", and "Locate a CDCES". Below these is a horizontal menu with "Become Certified" (highlighted) and "Currently Certified".

This screenshot shows the "Become Certified" dropdown menu. The menu items are: "Eligibility", "Discipline Requirement", "Become a Mentee", "Scholarships", "Scholarship Winners 2024", "Prepare", "Apply and Schedule", "Test", "Exam Construction and Scoring and Pretest Questions", "Exam Results", and "FAQs". A green button labeled "Learn More" is partially visible at the bottom left of the menu.

The screenshot shows the "IMPORTANT NEWS" section on a green background. The title "IMPORTANT NEWS" is in white. The first news item is: "Ready to test? Submit your application for the CDCES exam here on our website. Click 'Sign In' at top of the website page, click on 'New user? Create an account!' to begin the process." The second news item is: "The 2025 CDCES Scholarship Program application window will open in mid-March 2025. See the list of scholarship winners for 2024 here. CBDCE established the scholarship program to support the journey for health professionals in the specialty and to encourage diversity in the pool of health professionals holding the CDCES credential. Learn more." The third news item is: "November 2023 Update: To address the impact of the COVID-19 pandemic on the ability of health professionals pursuing the CDCES credential to accrue practice experience in diabetes care and education (DCE), the CBDCE Board of Directors has approved moving the temporary changes to the professional practice requirement relating to DCE for initial certification to permanent state. Learn more about what changed in our Pandemic Impact Certification Statement."

This screenshot shows the "IMPORTANT NEWS" section on a green background, identical to the previous one. It includes the title "IMPORTANT NEWS" and three news items regarding the CDCES exam application, the 2025 scholarship program, and a November 2023 update on practice requirements.



# Verification



- Sign In
- Verify a CDCES
- Locate a CDCES
- CDCES Resources
- Search

- Become Certified
- Currently Certified
- Learn More
- About
- Contact

## Verification of Certification

Verification information for an active Certified Diabetes Care and Education Specialist is available through this form.

Enter accurate details and the online verification will provide the individual's certification number, expiration date, date of initial certification or most recent renewal, and current status of the certification.

For 3rd parties who wish to order a hard copy verification, click here for the order form (fee required).

**IMPORTANT:** Specialty certification as a Certified Diabetes Care and Education Specialist is not a license. The Certification Program for Diabetes Care and Education Specialist is a voluntary activity. It is sensitive to areas of general practice and contemporary diabetes knowledge across multiple professional disciplines. Passing the Certification Examination for Diabetes Care and Education Specialist (formerly known as Certification Examination for Diabetes Educators) verifies a certain basic level of knowledge in the field of diabetes. It does not confer to the Certified Diabetes Care and Education Specialist any permission to manage diabetes beyond the limitations of the individual's professional practice. Boundaries of practice are determined by state practice acts, not the certification examination. Job descriptions and job functions are determined by employing agencies, not the Certification Examination for Diabetes Care and Education.

## Verify

### Search by Certificant CDCES Number

Format is (8) digits- no dash. Example: 12345678

Verify

### Verify by Certificant Name

First Name \*

Last Name \*

City

State

Country

United States

Verify

## Verify

Thank you for using our online verification system. The information you requested is available below.

**\_\_\_\_\_**

Certification Number: **\_\_\_\_\_**

Initial Certification or Most Recent Renewal: 01/01/2021

Expiration Date: 12/31/2025

[Print Verification Letter](#)

### Email

Email Address \*

[Email Verification Letter](#)

[New Search](#)



# Locate a CDCES



Sign In | Verify a CDCES | Locate a CDCES | CDCES Resources | Search



Become Certified | Currently Certified | Learn More



Looking for a health professional that specializes in diabetes care and education and who will partner with you to successfully manage your diabetes?

Add a **Certified Diabetes Care and Education Specialist or CDCES**, (formerly known as a Certified Diabetes Educator/CDE) to your care team. A CDCES partners with people living with diabetes and collaborates with your health care team. The CDCES has completed a rigorous process to attain certification and must renew certification on a regular basis. While there are over 19,500 CDCESs across the United States, not all are listed in this directory. If you are not able to locate a CDCES in your area, please ask your healthcare provider for a referral for diabetes education services or to a CDCES.

CBDCE has provided this Locate a CDCES Directory tool so you can locate a CDCES to help you achieve your goals in managing diabetes. CDCESs provide the details about themselves and their practices or organizations. When you find a CDCES you'd like to reach out to, you'll contact them directly using the details they've provided in their listing.

**SEARCH INSTRUCTIONS:** To search by

## Locate a CDCES

Find a health professional that specializes in diabetes care and successfully manage your diabetes.

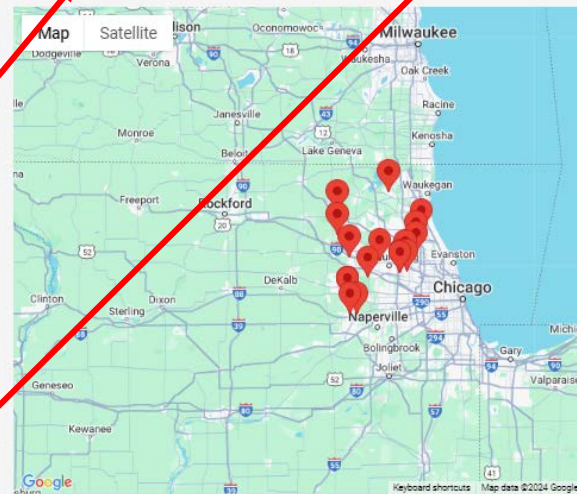
### Search CDCES Directory

Search by Location

or

Search by last name

Search results (within 100 miles): 164



Showing 1 to 20 of 164 entries

Amanda Schuessler

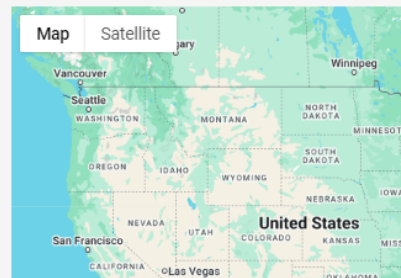
1425 N. Randall Rd.  
Elgin, IL  
60123

P: 224-783-3450  
E: amanda.schuessler@aah.org

Theresa Daciolas

1555 Barrington Rd  
Hoffman Estates, IL  
60169

P: 847-490-2929  
E: jimdac@msn.com



### Populations Served

Select one or more

- Administrative (indirect patient care)
- Ages – Adolescents, Young Adults
- Ages – Adults, Geriatric
- Ages – Infants, Toddlers, School Age
- Gestational
- Latent Autoimmune Diabetes in Adults (LADA)
- Maturity Onset Diabetes of the Young (MODY)
- Prediabetes
- Prevention
- Type 1
- Type 2

### Focus Area

Select one or more

- Autoimmune Diseases (e.g. Celiac, Cystic Fibrosis, etc.)
- Behavioral Counseling
- Continuous Glucose Monitoring
- DSMES Services Coordination/Administration
- Eating Disorder Counseling
- Gastroparesis

- Gastroparesis
- Insulin Pumps
- Medical Nutrition Therapy
- Medication Induced Diabetes
- Medication Therapy Management
- Provider Education
- Sports/Athletics

### Language

- Fluent in more than one language

### Proximity

Select one

- 5 miles
- 10 miles
- 25 miles
- 50 miles
- 75 miles
- 100 miles

# CBDCE Staff Support

Reach out to:

- [marketing@cbdce.org](mailto:marketing@cbdce.org) or [info@cbdce.org](mailto:info@cbdce.org)
- 847.228.9795



# Scholarship Program

- Recipients receive voucher to cover initial certification application fee (\$350 value)
- Categories
  - Diversity and Inclusion
  - Young Professional
  - Veterans/Military Service
  - Profession Expansion
  - Under-Resourced Populations
- Recipients also gain access to practice exam at no cost (\$55 value)
- [Learn more](#)

Applications  
typically accepted  
March 15 – May 15





Thank you for reviewing:  
Ambassador Orientation – Initial CDCES®  
Certification  
Toolkit Review & Other Topics

Please scan the QR code or use the link below to complete the quiz about this presentation:

<https://form.jotform.com/242685991164165>

