



Q & A Corner

Continuing Education (CE)

What activities qualify for continuing education in renewing my CDCES credential?

1. Must be at a professional level that enhances the quality and effectiveness of diabetes education practice.
2. The subject matter must be applicable to diabetes. To determine if the continuing education activity is applicable to diabetes, the subject matter must appear on the Certification Examination Content Outline. The [Outline is published on our website](#) and in our Handbooks.
3. The “Formal Activities” (as defined in [Renewal Handbook](#) Table A) must be provided by or approved by a provider on CBDCEs List of Recognized Continuing Education Providers.
4. Must be completed prior to the application deadline and before submitting the application.

Refer to the Renewal Handbook Appendix I for details including the Formal and Expanded Activities category definitions, requirements, and documentation needed.

What is acceptable documentation for CEs under the Formal Activities Category?

If your application is chosen for audit, you must be able to provide documentation that confirms your attendance in/at the event—such as certificates of completion, verifications of attendance, or other relevant proof of attendance issued by the provider of the activity AND the activity must be provided by or approved by an organization on our List of Recognized Continuing Education Providers.

Each document must include the name of the attendee, title of the activity, date(s) the program was attended or completed, the recognized provider(s), and the total number of credits or contact hours awarded.